**Keeping Children Safe**

Safeguarding and promoting the welfare of children is everyone’s responsibility. We should always act in the best interests of the child. If you are concerned that a child is suffering or is likely to suffer abuse, you must report it.

The four categories of abuse are Emotional, Physical, Sexual and Neglect.

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| If you become concerned that a pupil has been abused or is at risk of abuse, inform the Designated Safeguarding Lead, Mr Wade, or one of the deputy DSL’s - Mrs Sendall, Mrs Allen, Mrs Shorter, Miss Guiler, Miss Brown, Mrs Kidd or Mrs Billings.  If you have a safeguarding concern about a member of staff or volunteer, please inform the Head of School, Mr Wade.  If you have a safeguarding concern about the Executive Headteacher, or Head of School, please inform the Director of Education, Mrs Kittle. | Do not approach the member of staff, volunteer or visitor. Do not carry out any investigations.  It is not the responsibility of school staff, volunteers or visitors to form judgments or make enquiries of parents or others involved.  If a pupil makes a disclosure to you, listen to them carefully. Do not ask them leading questions; this could jeopardise any police investigation.  Report any concerns immediately, using the CPOMs database. Copies of blue/pink forms are available in the staffroom for use in an emergency. |

The Safeguarding Team

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| Mr Wade  Head of School/DSL | Mrs Sendall  Executive Headteacher/DDSL | Mrs Kidd  SENDCo/DDSL | Mrs Shorter  Deputy Headteacher/DDSL | Miss Guiler  Assistant Headteacher/DDSL |
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| Miss Brown  Assistant Headteacher/DDSL | Mrs Allen  Children and Family Support Manager | Mrs Billings  Pastoral Support/DDSL | Mrs Kittle  Director of Education (Primary) | Mrs Dale  Deputy Head/DDSL |